

Request for Proposal 21-2664 Cost Assumptions, Conditions, and Constraints

1. Because the project expectations have been laid out in a detailed and fairly prescriptive manner within the RFP and KSMC has assembled a team that deeply understands the nature of the project, the risks for cost overruns are expected to be relatively low. The budget will be tight to keep it under the cost limitation, but KSMC strives to deliver the high quality and robust set of deliverables that DMHA expects. We mitigate risk through the expertise of our project team, streamlined project duration, and a detailed action plan for the project team to follow.
2. KSMC will do regular reviews of the actual costs versus budgeted costs to quickly adapt if there are any substantive disparities. Two other, more specific constraints on the project include: 1) any unexpected updates to federal laws or regulations that lead to additional research and/or implementation; and 2) a lack of consensus among DMHA programs and leadership when building the requirements framework and Data Collection and Gap Assessments in Phase 2.
3. Because staying under the constrained budget is partly dependent on keeping to the schedule, a lack of consensus among FSSA and DMHA programs could delay the timely completion of Phase II. KSMC will prepare for the strategic session and further discussions that impact the plan and manage them closely to ensure that Phase II stays on track and according to the established timeline.
4. Safety considerations will need to be undertaken as the project is occurring during the COVID-19 pandemic where precautions in interactions must be observed to protect all parties. KSMC anticipates the pandemic will not interfere with convening stakeholders, collecting data, or completing project work; however, this will need consistent monitoring.
5. KSMC understands that our team is responsible to have our own environment for the analysis and development. In deploying at the end of the project, clarification will need to be provided (DMHA, FSSA, IOT, for example), but that can be arrived at within the project timeline.